

Homelinks Creston Family Accounts

Purpose of Family Accounts

The family account money is provided to students enrolled in Homelinks Creston (HL) to round out the education they receive. Students must be enrolled as full time students in K to Grade 9 level (carry a full course load), or from Grade 10 – 12 be enrolled in a minimum of 4 courses, at all times.

Family Account amounts

Students K – Grade 9, that are enrolled in a full time program for a full school year will receive \$600 per school year in their family account. This amount will be pro-rated if the students enroll at HL after September 30th in a school year.

Students in Grade 10 – 12, who are enrolled in at least 4 courses, during the school year, are entitled to \$400 per year in their family account. This amount will be pro-rated if the students enroll at HL after September 30th in a school year.

Family accounts are intended to provide financial support for programs that round out the student's learning plan. Please ask your child's teacher or principal to find out what is eligible.

Pro-rated Family Account amounts and who is eligible

K – Grade 9 – enrolled in a full time program

Enrolled before September 30 - 100% - \$600

Enrolled after September 30 but before Feb 10 - \$300

Enrolled after Feb 10 to May 1 – \$200

Grade 10 to 12 – enrolled in a minimum of 4 courses

Enrolled before September 30 - 100% - \$400

Enrolled after September 30 but before Feb 10 - \$200

Enrolled after Feb 10 to May 1 – \$130

Please note: School supplies – (basic pencils, erasers, notebooks etc) are limited to \$50 per student, per school year.

Procedure for using the Family Account

- 1) Student registers at HL and transfer if applicable is accepted.
- 2) Student and parents meet with teacher to complete Student Learning Plan (SLP).
- 3) Student completes activation assignment and this is assessed and accepted by teacher.
- 4) Parent/student together with the teacher, request use of family account funds by completing the form – see attached sample form
- 5) Teacher reviews the completed family account fund request form and ensures it matches the students Learning Plan. Teacher signs and dates the form and submits it to school Secretary.
- 6) The secretary accesses the student's family account and ensures that there are funds available. The secretary signs and dates the form and submits it to the Administration for final approval.
- 7) The administration reviews the request and signs and dates the form, returning it to the Secretary. The Secretary phones parent when the form is approved. The Parent must take the approved form in with them to register for program/course.
- 8) Parent signs up for/purchases approved items and has the invoice sent to Creston Homelinks. It is the parent's responsibility to provide information:
Address:
Email:
Fax
- 9) Secretary receives invoice, sends to School Board for payment to be sent out.

Non-consumable materials purchased with Family Account funds will be catalogued by the School Library Tech before they leave the school. These materials are expected to be returned, in good condition, to the school by June 1. The materials can then be signed out again at the start of the next school year.