

## Ms. Adams' Availability

[jennifer.adams@sd8.bc.ca](mailto:jennifer.adams@sd8.bc.ca) (w)250-428-2217 ext223 (c)250-431-8106

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 12:00	BY APPOINTMENT	BY APPOINTMENT	BY APPOINTMENT	PREP	High School ART & PE
12:00 - 1:00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 - 3:00	DROP-IN	DROP-IN	BY APPOINTMENT	DROP-IN	DROP-IN

## Ms. Mooney's Availability

[cmooney@sd8.bc.ca](mailto:cmooney@sd8.bc.ca) (w)250-428-2217 ext224

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 12:00	AbEd	AbEd		PREP	BY APPOINTMENT
12:00 - 1:00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 - 3:00	DROP-IN	Tutorials 1pm-2pm DROP-IN 2pm-3pm		DROP-IN	DROP-IN

## Mrs. Goforth's Availability

[jgoforth@sd8.bc.ca](mailto:jgoforth@sd8.bc.ca) (w)250-428-2217 ext224 (c)250-428-1328

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 12:00		BY APPOINTMENT	BY APPOINTMENT	PREP	BY APPOINTMENT
12:00 - 1:00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 - 3:00		Tutorials 1pm-2pm DROP-IN 2pm-3pm	BY APPOINTMENT	DROP-IN	DROP-IN

## Ms. Palmer's Availability

[apalmer@sd8.bc.ca](mailto:apalmer@sd8.bc.ca) (c)250-402-9214

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 12:00		BY APPOINTMENT	DROP-IN	PREP	Elementary ART & PE
12:00 - 1:00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 - 3:00		Elementary Tutorials 1pm-2pm DROP-IN 2pm-3pm	DROP-IN	DROP-IN	DROP-IN

## Library Hours

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 1:00	OPEN	OPEN	OPEN	OPEN	
1:00 - 3:00	OPEN	OPEN	OPEN	OPEN	OPEN

## Frequently Asked Questions

**When can I write a test?** You can write a test during either drop-in OR appointment times. If pre-arranged, you may write a test for any course during individual teachers drop-in times (ex. write a test for Mrs. Goforth's Social Studies course during Ms. Adams' drop-in hours). The only difference between drop-in and appointment, is for drop-in's you may show up with no notice, but for appointment times please schedule with your teacher at least 24 hours in advance.

**What is 'Drop-In' time for?** This is an opportunity for you to drop-in and see your teachers. Keeping in mind that you will have to wait your turn, please bring something to work on while you wait. This is also an opportunity for you to use the space as work time, pick up and drop off assignments, quick course question and test writing.

**What is 'By Appointment' time for?** This is an opportunity for students to schedule one-on-one help with their teachers. For example: math tutoring, project planning, graduation plans, career counseling, etc. This time is also available for writing a test, however, we do ask that you make an appointment to do so. Please arrange all appointments with your teacher at least 24 hours in advance.

**What is 'Tuesday Tutorial' time for?** These are weekly organized instruction on writing and research skills. These tutorials will count as part of your English course marks. If you are not able to attend the tutorials, you are responsible for picking up the missed work and completing it on your own time. Tutorials will run from 1pm to 2pm and will include activities and instruction. From 2pm to 3pm teachers will be available for individual help on any writing or research questions you have on individual courses or projects.