

Homelinks Supplies Order Form

Family Name: _____

Phone: _____

Student Name: _____

General Notes:

The Homelinks Program will provide support for supplies that meet the goals of the Student's Learning Plan (SLP). The SLP should clearly indicate how these supplies support objectives of the home learning program. All requests for support will be reviewed by the Liaison teacher and the Homelinks Principal / Vice Principal to ensure that they are consistent with the general educational goals of the Province and School District Policy.

Suppliers must invoice the Homelinks program. No payment will be made unless pre-approval by the Homelinks Administration using this form.

Suppliers may call the Homelinks office at (250) 428.2217 ext. 244 to verify approval of an invoice

Materials / Resources / Supplies Requested: _____

<u>Item</u>	<u>ISBN / Publisher</u>	<u>Quantity</u>	<u>Cost</u>	<u>Ordered</u>	<u>Rec'd</u>

Name / address / Phone # of Supplier:

I declare that the requested supplies are required to meet the outcome of the SLP for the Child/ Children named above. I understand that this request must be pre-approved by the Homelinks Administration or the Suppliers invoice will not be paid and the parent (s) will be responsible for the cost.

Parent Signature _____ Date _____

Meets Criteria of Student Learning Plan: (Teacher Signature) _____ Date _____

Principal / Vice Principal Approval _____ Date _____